

DATA ANALYST (FINANCIAL INTELLIGENCE UNIT)

Position Details

Reports to: Intelligence Supervisor	Location: Police National Headquarters
District/service centre: Financial Intelligence Unit	Shift work/non shift work:
Group: National Operations	Remuneration range: Band H
PHPF level purpose: Individual Contributor	Employee type: Police Employee
Direct reports: None	Delegated financial authority: N/A

Context

New Zealand Police is the lead agency responsible for reducing crime and enhancing community safety. We work in partnership with individuals, communities, businesses and other public sector agencies to achieve our vision to have the trust and confidence of all.

Role title

Data Analyst (Financial Intelligence Unit)

Role tenure

This is a full time, fixed term role for 12 months

Hours of work

Monday – Friday 8.30 – 5pm. There is some flexibility around when hours are worked

Location

Police National Headquarters, Thorndon

Primary purpose of the role

To support the development of financial intelligence products that inform and support prevention, intervention and enforcement activities, through the provision and development of data analytics and expertise.

Service delivery

1. Be safe and feel safe

- Understand the hazards in your work area and eliminate or minimise the associated risk
- Report all accidents, incidents and near misses in MyPolice within the appropriate amount of time (to be discussed in orientation)
- Actively participate in Wellness and Safety initiatives and training

2. Service delivery

- Develop and facilitate the development of data analytics tools for the Financial Intelligence Unit
- Provide data and analysis to internal stakeholders to assist with the production of intelligence and policy reports
- Identify and address problems and/or opportunities for improvement across data recording tools or enhance the operation and functionality of the data reporting and recording environment

- Provide analysis and strategic advice to assist in identifying and investigating significant patterns, changes in trends, and other strategic intelligence analysis.
- Identify data quality issues and ways to resolve them
- Collaborating and interpreting data to create and generate insights
- Collaborate with Subject Matter Experts (SMEs) to create applications e.g., dashboards, data reports, etc
- Use of DataRobot to prepare and evaluate data for the use in data modelling and AI products

3. Teamwork

- With support and adjustments as needed, work collaboratively and effectively as part of a multidisciplinary and multi-agency team
- Demonstrate a proactive outlook and service delivery focus
- Carry out work that will contribute to achieving team goals

4. Customer service

- Provide accurate, relevant, objective, useful and timely analysis of required information
- Manage time and workload with support as needed to ensure deliverables and deadlines are met
- Display commitment to quality and continuous improvement in skills and ability

A candidate should have:

- A curiosity about data and ways that data analytic tools could be developed to help with providing data results to different levels of the business
- The ability to analyse, model and interpret data
- Knowledge of at least one of these: Qlik Sense, SQL, SAS, R Studio, R Shiny, Power BI, DAX language to be used with Excel, use of DataRobot to prepare and evaluate data for the use in data modelling and AI products
- Have an interest in data and different ways that data can be extracted.
- Able to document the scripts used so that other people can understand your workings
- Ensuring that all the tasks are completed within the timeframe

Nice to have:

- Some sort of qualification in data extraction but this is not an actual requirement if you have a proven ability or expertise in any of the products
- It's good to have a technology background, but not essential

Must have:

- Be autistic
- Be a New Zealand citizen or permanent resident
- Have some form of photo ID
- Be able to obtain Police clearance
- Complete a drug and alcohol test if successful in getting a role (for more information click here)